

ST MICHAEL'S PRIMARY SCHOOL PARENTS' AND FRIEND'S ASSOCIATION



Phone: (02) 4421 3630
Fax: (02) 4423 2861

*St Michael's School
North Street
PO Box 126
NOWRA NSW 2541*

General Meeting – 9th May, 2017

Meeting declared open at: 6pm

Attendance as per attendance book: Monica Oke, Phillip Duncan, Jacinta Davis, Yasmin Lizette, Chris Paton, Natalie Kidd, Michelle Lane, Rachelle Moore, Carina Beattie, Geoffrey Hayes, Brett McConville

Apologies: Sophie Pavlis David Ellerington, Greg Turner, Melissa Turner, Kristy Davis, Lucy Duncan, Kate Morison

Motion that the minutes from the previous Annual General Meeting be accepted:

Moved: Rachelle Moore Seconded: Monica Oke

Business arising from previous meeting:

- Formation of a fete subcommittee
- Fundraising ideas- cookbook for next year, all agree would be a great idea but would need to start from January next year. Colour Fun Run – Sophie has already received free colours but we will discuss further the coordination of holding the event. Perhaps the last day of term 3.
- Rainbow book – Natalie Kidd, Kate Morrison and Jacinta Davis have formed a subcommittee.
- Cross Country was a success again this year. We will once again consider purchasing a coffee machine as it seems to be a good money maker.

Correspondence in:

- . Email from Peter Turner Director of schools about Family week – **Sophie** to put link up on our FB for families.
- Thankyou from Monica Oke for her honorarium.

Correspondence out: Honorarium cheques have been sent to last year's executive committee,

Motion that the correspondence be accepted:

Moved: Yasmin Lizette Seconded: Natalie Kidd

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Publicity Officer: Sophie Pavlis
Email: Parentsfriendsofstmichaels@gmail.com

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Presidents report:

- Been 2 months since last meeting
- Welcome Disco had to be cancelled, did not get caught with much stock as we were able to cancel the orders
- Easter Egg Raffle was a success thank you to all the helpers
- working Bee was held in March – the dudgeon and garage up the top is looking fantastic - Natalie Kidd special thanks for her ruthless culling
- Diocesan Cross country held last week – had a lot of helpers on the day, coffee machine is the only area that we need to improve on. What the solution is I don't know
 - 180 eggs cooked 220 rolls sold 12kg sausages many loaves of bread

Phillip Duncan

Principal's report: see attached

Rainbow book report:

Subcommittee for 'Rainbow Review' formed with Jacinta, Kate and Natalie.

Committee has looked into printing business' and currently sourcing quotes.

Email sent to Chris to forward to staff informing them of committee and photos will be taken of school activities and events. Committee aware of some students not to be photographed awaiting information. No photos will be published prior to review of these students.

Treasurers report: see attached

Motion that the treasurers report be accepted:

Proposed: Michelle Lane Seconded: Yasmin Lizette

General Meeting / Business:

- Mr. Paton to present quote for new I.T
- **Phil** get quotes for the P&F purchasing a coffee machine for future events.
Motion moved Monica Seconded Yasmin
- A note to go home this week asking for any parents who may be interested in joining a fete subcommittee. Fete subcommittee meeting to be held on the 23rd of May 6pm.

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New Business

- Winter disco – to be held again this year. Friday 30th June last day of term 2. 5.30pm until 7pm. We still have some show bags and glow products left from last year we can sell on the night. Possible \$5 entry with canteen available on the night
- There will be not book fair this year, only every second year
- Pie drive - Yasmin to talk to east nowra bakery about holding a drive again this year, possible date 15th August.

Meeting closed: 7.16pm

Next Meeting: Tuesday 13th June 6pm

Minutes prepared by: Yasmin Lizette

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PRINCIPAL REPORT 9th MAY 2017

The new term has started well. The first day of term, 24 April 2017 was a student free day and the staff gathered at Gerroa for a Spirituality Day. Sr Sue Barker and Father Duane each led a session and the day concluded with an outdoor mass overlooking Gerroa Beach.

On Tuesday 25 April 2017, a number of our students attended the ANZAC Day services and march. Over 100 students were involved in some way. Since returning after ANZAC Day, the students have been actively re-engaging with their learning.

On Sunday 30 April 2017, a number of our students and staff were involved in the second parish initiative of "Mass with a difference". It was held in the school hall and was an opportunity for all parish families to engage in a more informal mass setting. From all accounts, it was a beautiful and meaningful mass, followed by a BBQ. The following Sunday many of our Year 3 families attended the 9.30am parish mass in the church.

On Tuesday 2 May 2017, our school hosted the Diocesan Cross Country carnival at Willandra. It was a wonderful day, fully supported by our P&F and parents in the school. Thank you to everyone who assisted in some way.

Last Saturday, the school leadership team and school support staff interviewed over 80 families for Kindergarten places in 2018. This day was organized by our office manager, Sue Easter and was most successful. I will continue to interview families over the next two weeks.

Today, tomorrow and Thursday all students in Years 3 and 5 will be involved in the NAPLAN testing program. The information gained from this program presents schools with overall trends with the students' learning. Please keep these students in your prayers.

As we move forward into the term, the next big occasion is Confirmation for many of our Year 6 students. This occurs on Sunday 21 May 2017 with masses at 9.30am and 1.30pm. The students, teachers and families have been preparing for receiving the Sacrament of Confirmation and tomorrow night there is a "Reflection" evening, led by Father Pat.

Yours sincerely,

Christopher Paton
Principal

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Treasurers Financial Report March 2017

Bank Balance (28/02/2017) **38,841.25**

Receipts:

Sticky Beak Bags income	\$127.50
Easter Raffle tickets income	\$2,319.00
Bank interest	\$24.05

Total Receipts: **\$2,470.55**

Total available **\$41,311.80**

Less Payments made:

Cheques

743931- Bosco Accounting – audit fee 2016	\$550.00
	\$550.00

Online Payments	Red Barron Printing – Easter raffle tickets	\$264.00
	Sophie Pavlis - Welcome Disco drinks	\$155.09
	Sophie Pavlis - Welcome Disco food	\$68.75
	Sticky Beak bags	\$325.00
	Fete expenses Centaur Packaging	\$283.16
	(Carried over from 2016)	\$86.86
	Anne Dempsey – Rainbow shop expenses	

\$1,182.86

Total Payments made: **\$1,732.86**

Less Cheques presented from previous month's
report:

\$0.00

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\$0.00

Less Cheques unpresented from previous reports:

\$0.00

Balance available as at 31/03/2017

\$39,578.94

Less invoices (expenses) requiring approval:

IT equipment – iPads and whiteboards	\$18,240.00	(Estimation only –	Invoice pending)
Library shelving	\$1,700.00		
**Cross Country Float	\$900.00		
**Cross Country expenses	\$1500.00		

Total requiring approval \$22,340.00

Funds approved for future expenditure:

Rainbow Shop funds available as at 31/03/2017 **\$5,134.48**

Total funds required for future expenditure

\$22,340.00

Final balance available at 31/03/2017

\$12,104.46

Note:

Welcome Disco was cancelled due to weather. Expenses paid for this will go towards future fundraising events.

** based on last year's figures

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Treasurers Financial Report April 2017

Bank Balance (31/03/2017) **39,578.94**

Receipts:

Easter Raffle tickets income \$1,220.00

Total Receipts: **\$1,220.00**

Total available **\$40,798.94**

Less Payments made:

Cheques

\$0.00

\$0.00

Online Payments Corrynne's Natural Soap –
Rainbow Shop expense \$657.50

\$657.50

Total Payments made: **\$1,732.86**

Less Cheques presented from previous month's
report:

\$0.00

\$0.00

Less Cheques unrepresented from previous reports:

\$0.00

Balance available as at 30/04/2017 **\$40,141.44**

Less invoices (expenses) requiring approval:

IT equipment – iPads and whiteboards \$18,240.00 (Estimation Invoice
Library shelving \$1,700.00 only – pending)

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Total requiring approval \$19,940.00

Funds approved for future expenditure:

Rainbow Shop funds available as 30/04/2017 **\$4,476.98**

Total funds required for future expenditure **\$19,940.00**

Final balance available at 30/04/2017 **\$15,724.46**

Notes:

2017 Easter Egg Raffle Profit and Loss

Income: \$3,539.00

Expenses: \$264.00

Total profit: \$3,275.00

2016 Easter Egg Raffle Profit and Loss

Income: \$2,680.00

Expenses: \$363.00

Total profit: \$2,317.55

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