

ST MICHAEL'S PRIMARY SCHOOL PARENTS' AND FRIEND'S ASSOCIATION



*St Michael's School
North Street
PO Box 126
NOWRA NSW 2541*

Phone: (02) 4421 3630
Fax: (02) 4423 2861

General Meeting – 15th February 2017

Meeting declared open at: 7.40pm

Attendance as per attendance book: Sophie Pavlis, Carina Beattie, Michelle Lane, Chantelle Pryer, Geoff Hayes, Phillip Duncan, Brett McConville, Monica Oke, Greg and Melissa Turner, Belen Walsh, Jacinta Davis, Kate Morison, Belinda White, Natalie Kidd, Chris Paton, Father Pat, Yasmin Lizette

Apologies: David Ellerington, Louise Meagher

Motion that the minutes from the previous General Meeting be accepted:

Moved: Yasmin Lizette

Seconded: Jacinta Davis

Business arising from previous meeting: NIL

Correspondence in:

- Entertainment Book for fundraising – Phil to review and come back to the committee at next meeting.
- Letter from Renee Maguire

Correspondence out:

- Nil

Motion that the correspondence be accepted:

Moved: Yasmin Lizette

Seconded: Phillip Duncan

Presidents report:

Principal's report:

Treasurers report:

Not officially reported but annual report submitted at AGM.

General Meeting / Business:

- Welcome disco to be our first event of the year. St Patrick's day 17th March 5.30-7.30pm. In lieu of a DJ this year **Yasmin** will talk to year 6 teachers about some of our leadership

President: Phillip Duncan, Vice President: Natalie Kidd Treasurer: Michelle Lane Secretary: Yasmin Lizette
Publicity Officer: Sophie Pavlis
Email: Parentsfriendsofstmichaels@gmail.com

Web address: <http://stmichaels.woll.catholic.edu.au/>

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students being guess DJ's on the night. Mr. Paton will help with PA. We will do a stock take of the freezer to check current stock. Newsletter to go out this week to save the date and ask for helpers.

- Easter Raffle – raffle to be drawn on Thursday the 6th April, to give parents time to collect prizes if necessary. Raffle tickets need to be out by the 13th March. Newsletter going out this week asking for prizes to be donated. Need to get quotes for tickets from Shoalhaven printers also ticket river. Last year we order 650 booklets. Tickets \$2 each or book of 6 for \$10.
- Annual Schedule of events, **Mr. Paton** to confirm the following dates for events Cross Country, soccer gala day, book fair. Once we confirm dates Sophie to update our facebook page. Rainbow shop will be running Mother's Day and Father's Day stalls this year.

New Business

- Benedictine Centre – Mrs Roja has requested a fridge for the center for school lunches, Mr. **Paton** said we may have a fridge they can use.
- Clean up under the parish center, committee to arrange a time to clear out all old stock and materials. We need to remove all gas bottles and beverages.
- Renee McGuire has made a request for new technology to be purchased for the school. The school currently have 5 interactive white boards working to full capacity. A request has been made for new ipads and interactive whiteboards. The committee has agreed to committee \$18000 to the purchase of new equipment. **Mr. Paton** to come back to the committee with a quote. Motion to pass Monica Oke Second Yasmin Lizette
- Shade cloth – what is happening? Mr. Paton informed the committee that we are still waiting for the insurance to replace. Parents will be informed about the hold up in the newsletter this week.
- Belen Walsh has requested that the we re-order the sticky beak lunch bags for the canteen as they have sold out. **Michelle** to arrange this week.

Meeting closed: 8.45pm

Next Meeting: Tuesday 14th March 2017

Minutes prepared by: Yasmin Lizette

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St. Michaels Parents & Friends Association

Treasurers Financial Report November 2016

Bank Balance (31/10/2016) **\$26,916.50**

Receipts:

Fair Sponsorship – SCCS & Mowing Along	\$600.00
Fete Income	\$26,471.10
Raffle Income	\$2,546.85

Total Receipts: **\$29,597.40**

Total available **\$55,444.08**

Less Payments made:

Cheques	801596 – Cash Float	\$4520.00	
(new Cheque Book)	801597 - Raffle Prize Money	\$200.00	
(original cheque book)	743930 – Cash Float Xmas Concert	\$160.00	\$4,880.00

Online
Payments

Fete Expenses:

Hair Accessories – Stacey Milward	\$222.60
Shoalhaven Comm Printers	\$100.00
Emma Maddinson – Drinks & Food	\$316.80
Shoalhaven Riverside – Zoo to You	\$605.00
Colourful Castles	\$850.00
Shoalhaven Wholesale Fruit	\$564.00
John Hill Signs	\$88.95
V & C Foods	\$215.64
Benson Trading – Showbags	\$2,987.32
David Ellerington – Games & gas	\$166.77
Jonathan Seller – Games & Floss	\$614.32
Bakehouse Delights – Bread/Cake	\$604.00

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	Nowra Fresh – Meat	\$895.00	
Other Online Expenses (non Fete)	Year 5 Class Donation – Toni Hodges	\$323.20	
	Teacher Appreciation – Belinda White	\$181.90	
	Scholastic – Books for LARC	\$2,315.00	
	Donation to St Vincent d Paul	\$409.00	\$11,469.50

Total Payments made: **\$16,349.50**

Less Cheques presented from previous month's report:

\$0.00

\$0.00

Less Cheques unrepresented from previous reports:

\$0

Balance available as at 30/11/2016

\$39,094.58

Less invoices (expenses) requiring approval:

Christmas Party Expenses \$1,000

Total requiring approval

Funds approved for future expenditure:

Rainbow Shop funds available as at 30/11/2016 **\$5,221.34**

Total funds required for future expenditure **\$6,221.34**

Final balance available at 30/11/2016 **\$32,873.24**

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St. Michaels Parents & Friends Association

Treasurers Financial Report December 2016

Bank Balance (30/11/2016) **\$40,164.40**

Receipts:	Christmas Concert Income	\$1,613.20
	Bank Interest	\$21.33

Total Receipts: **\$1,634.53**

Total available **\$41,798.93**

Less Payments made:

Cheques

\$0.00

Online	Kara Duncan – Fete Expenses	\$139.13	
Payments	Milkshake		
	Monica Oke – Social Night	\$775.00	
	Cream o Coast – Fete Ice Creams	\$423.95	
	Hopper Society – teacher Gifts	\$600.00	
	Cream o Coast – Xmas Party ice cream	\$329.10	<u>\$2,267.18</u>

Total Payments made: **\$2,267.18**

Less Cheques presented from previous month's report:

\$0.00

\$0.00

Less Cheques unrepresented from previous reports:

\$0

Balance available as at 31/12/2016 **\$39,531.75**

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Less invoices (expenses) requiring approval:

Total requiring approval \$0.00

Funds approved for future expenditure:

Rainbow Shop funds available as at 31/12/2016	\$5,221.34
<u>Total funds required for future expenditure</u>	<u>\$5,221.34</u>
<u>Final balance available at 31/12/2016</u>	<u>\$34,310.41</u>

St. Michaels Parents & Friends Association

**Treasurers Financial Report
January 2017**

<u>Bank Balance (31/12/2016)</u>	<u>\$39,531.75</u>
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Receipts:

<i>Total Receipts:</i>	<u>\$0.00</u>
<u>Total available</u>	<u>\$39,531.75</u>

ess Payments made:

Cheques

\$0.00

Online	Hopper Society – teacher Gifts	\$50.00
Payments		

\$50.00

<i>Total Payments made:</i>	<u>\$50.00</u>
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Less Cheques presented from previous month's report:

\$0.00

\$0.00

Less Cheques unrepresented from previous reports:

\$0

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Balance available as at 31/01/2017

\$39,481.75

Less invoices (expenses) requiring approval:

Total requiring approval

\$0.00

Funds approved for future expenditure:

Rainbow Shop funds available as at 31/01/2017

\$5,221.34

Total funds required for future expenditure

\$5,221.34

Final balance available at 31/01/2017

\$34,260.41

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