

# ST MICHAEL'S PRIMARY SCHOOL PARENTS' AND FRIEND'S ASSOCIATION



*St Michael's School  
North Street  
PO Box 126  
NOWRA NSW 2541*

Phone: (02) 4421 3630  
Fax: (02) 4423 2861

## Annual General Meeting – 15<sup>th</sup> February 2017

Meeting declared open at: 7.05pm

Attendance as per attendance book: Sophie Pavlis, Carina Beattie, Michelle Lane, Chantelle Pryer, Geoff Hayes, Phil Duncan, Brett McConville, Monica Oke, Greg & Melissa Turner, Belen Walsh, Jacinta Davis, Kate Morison, Belinda White, Natalie Kidd, Chris Paton, Father Pat

Apologies: David Ellerington, Louise Meagher

Motion that the minutes from the previous Annual General Meeting be accepted:

Moved: Sophie Pavlis                      Seconded: Brett

Business arising from previous meeting: NIL

AGM Correspondence in: NIL

Correspondence out: NIL

Motion that the correspondence be accepted:

Moved:                      Seconded:

Guest Speaker: . NIL

Principal's report: see attached

President's report: see attached

Treasurer's report: see attached

Motion that the Treasurer's report be accepted

Moved: Sophie Pavlis    Seconded: Belen Walsh

Motion of changes to the constitution: Nil

President: David Ellerington Vice President: Phillip Duncan Treasurer: Monica Oke Secretary: Yasmin Lizette  
Publicity Officer: Belinda White  
Email: [pandf@smndow.catholic.edu.au](mailto:pandf@smndow.catholic.edu.au)

Web address: <http://stmichaels.woll.catholic.edu.au/>

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Election of office bearers: The current committee stood down and all positions where declared vacant, Chris Paton chaired the meeting.

**President:** Nomination – Phillip Duncan  
Nominated by Yasmin Lizette  
Seconded by Sophie Pavlis  
Further nominations NIL

There being no further nominations Phillip Duncan accepted the position

**Vice President:** Nomination – Natalie Kidd  
Nominated by Yasmin Lizette  
Seconded by Monica Oke  
Further nominations David Ellerington  
Nominated David Ellerington  
Seconded Phillip Duncan

A vote was held with a majority in favor of Natalie Kidd, Natalie Kidd accepted the position.

**Secretary:** Nomination – Yasmin Lizette  
Nominated by Brett McConville  
Seconded by Phillip Duncan  
Further nominations NIL

There being no further nominations Yasmin Lizette accepted the position

**Treasurer:** Nomination – Michelle Lane  
Nominated by Sophie Pavlis  
Seconded by Monica Oke  
Further nominations NIL

There being no further nominations Michelle Lane accepted the position.

**Publicity Officer:** Nomination – Sophie Pavlis  
Nominated by Monica Oke  
Seconded by Belinda White  
Further nominations NIL

There being no further nominations Sophie Pavlis accepted the position.

Volunteers for General Committee called  
Carina Beattie, Chantelle Pryer, Geoff Hayes, Brett McConville, Greg & Melissa Turner, Belen Walsh,  
Jacinta Davis, Kate Morison, Belinda White, Monica Oke

Meeting Closed: 7.35pm

Minutes Prepared by Yasmin Lizette **Next Meeting to be held Tuesday 14<sup>th</sup> March**

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## **Principal Report Annual General Meeting 15.2.17**

Welcome to the Annual General Meeting.

The past year has again been a very successful one for our Parents and Friends group in many ways. There are numerous standout achievements from the 2016 school year including:

- Social opportunities
- Community building opportunities
- Fundraising opportunities
- School enhancement opportunities
- The valuable parent Facebook page.

Significant achievements of the Parents and Group include the welcome BBQ, annual School Fair, working bees, Easter celebrations, Mothers and Fathers day activities, Disco, Cross Country, Soccer Gala Day, fundraising and other areas.

From a school perspective, there were many educational achievements including continued improvement in NAPLAN results, State Action Plan initiatives, Targetted Teaching, Reading Recovery, Indigenous community initiatives and student data monitoring. Coupled with extraordinary pastoral care, 2016 was another great year.

As we enter the new school year for 2017, the school is basically at capacity in each grade. This year the school will have approximately 603 students across 21 classrooms. Positions in our Kindergarten class for 2017 were highly sought after and we have four teachers for the three Kindergarten classes. Our most recent teacher graduate is Marian Crossley, previously one of our most respected school support officers (SSO). Marian will be teaching in Kindergarten. Our new Kindergarten students for 2017 have settled in very well, as have all classes.

This year we have commenced a special class for students in Kindergarten to Year 2 who are on the autism spectrum. This classroom is called the Benedictine Centre. Mrs Rojas, the specialist teacher and Mrs Quinn the SSO are making great steps forward with these students.

I would like to formally acknowledge the wonderful achievements of this 2016 executive team and thank them for the extraordinary efforts during the past year. The students in the school are the recipients of all efforts by the Parents and Friends group. I encourage all parents present to consider assisting the Parents and Friends in whatever way you can.

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Thank you to outgoing President David Ellerington, treasurer Monica Oke and Belinda White for their three years on the executive team. Thank you to all parents who have assisted as part of the executive and general committee.

Christopher Paton  
Principal

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## **2016 President Report for AGM**

Firstly as the outgoing president having stood for three years I would like to thank and congratulate the team as a whole the support shown by the team has been very rewarding and has paid dividends towards the growth of the school environment

In 2016 the members of the executive committee continued on from the previous year. This allowed the committee to carry on the strong footing that they had set 2015 and they continued to build on existing fund raising events as well as new ideas.

Last year the Parents and Friends Committee continued to develop techniques used to communicate events and information by the very popular Facebook page, which now has a following of over 300. This combined with the schoolbag App had made this information readily available amongst the community.

The Parents and Friends year started with the very well supported Welcome Disco and BBQ, this was closely followed by the diocesan cross country, Easter Raffle and soccer gala day. The school fair was their last big event of the year and was a huge success for the third year running, even though the weather was against us.

In 2016 the Parents and Friends committee agreed to donate towards new shelving for the library. Other donations were given to the school to cover any areas in need.

We look forward to another successful year of helping the school to purchase items that our children deserve, that are not allocated within the school budget.

I would like to wish the oncoming president well in this role and hopefully will continue the good work of previous years.

I would like to stand for vice president unless we find anyone else who would be a preferred candidate.

David A Ellerington

Parents and friends Association, President.2016-17

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## Treasurer's Report

St Michaels Parents and Friends Summary of Funds 2014/15/16				
		2014	2015	2016
Profit per event		\$0.00	\$0.00	
	Movie Night	\$0.00	\$673.96	\$0.00
	Diocesan Xcountry	\$1,753.59	\$1,231.00	\$1,336.52
	Easter Egg Raffle	\$2,545.52	\$2,273.90	\$2,317.55
	Welcome Disco	\$774.20	\$197.46	\$353.08
	End of Term Disco			\$473.58
	Car Boot Sale	\$122.05	-\$35.10	\$0.00
	Soccer Gala Day	\$803.14	\$1,171.49	\$979.86
	Fete	\$17,060.41	\$14,179.77	\$15,676.12
	Christmas Concert	\$0.00	\$1,701.18	\$858.25
	Pie Drive			\$1,578.50
	Fathers Day Stall			\$1,176.20
Total profit from events		<b>\$23,058.91</b>	<b>\$21,393.66</b>	<b>\$24,749.66</b>
Purchases - equipment for school	Library Fittings	\$2,157.27	ipads/laptops \$25,000.00	Library Books \$4,960.00
	Library Books	\$2,630.00	Picnic Tables \$5,500.00	keyboard for Music room \$836.36
	Wet Weather Toys	\$3,700.00	library donation \$300.00	Plants for Yr 5 \$323.20
	Appliances (also servicing P and F)	\$1,514.00		Library Shelving \$3,800.00
	Total contributions to school	<b>\$10,001.27</b>	<b>\$30,800.00</b>	<b>\$9,919.56</b>
Funds available	Rainbow Shop	\$3,566.69	\$3,699.33	\$5,221.34
	P and F	\$35,362.59	\$22,748.99	\$34,310.41
	Total Funds in Bank (a/a 31st December)	<b>\$38,929.28</b>	<b>\$26,448.32</b>	<b>\$39,531.75</b>
Notes for AGM:				
Change of signatories on CDF account to new committee				
- suggest 4 signatories on account with any 2 to sign - President, Vice president, Secretary, Treasurer				

(\$550 expenses from 2015 taken from 2016 figures & income includes fete Sponsorship)

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